

RIMAS

Risk and Insurance Management
Association of Singapore
c/o Singapore Professional Centre
93 Toa Payoh Central #05-01
Toa Payoh Central Community Building
Singapore 319194
Tel : 6251 0791 Fax : 6252 4533
Email : spcspc@singnet.com.sg

All RIMAS Members

Notice of 19th Annual General Meeting

Notice is hereby given that the 19th Annual General Meeting of RIMAS will be held on Wednesday, 28 February 2007 at 6.30 p.m. at The College Room, 3 Temasek Boulevard, #05-01 Suntec City Mall, Singapore.

The Governing Council hereby advises that the businesses to be transacted at the 19th Annual General Meeting are as follows:

1. President's Report
2. Honorary Treasurer's Report
3. Election of Office Bearers
4. Appointment of Auditors
5. Any Other Matters

If any member would like to transact any other business, they must write to the Honorary Secretary, c/o RIMAS Secretariat, together with your nomination, if any, the names of the proposer and the seconder, not less than 7 days before the Annual General Meeting.

Please complete the attached registration form if you wish to attend the AGM and return it to the Honorary Secretary by **21 February 2007**.

Honorary Secretary
18th Governing Council
30 January 2007

Enclosed is a copy of:

- a) Instruction Note and Proxy Form
- b) Nomination Form, and
- c) Registration Form.

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Instruction Note

There are twelve positions in the Governing Council open for nomination:

1. President
2. 1st Vice President
3. 2nd Vice President
4. Honorary Secretary
5. Honorary Treasurer
6. Seven Committee Members

Please note that:

- (a) The Nomination Form must be duly completed for every post nominated and signed by each Candidate, Proposer and Secunder.
- (b) The Nomination Form, Proxy Form and Registration Form must be returned to the RIMAS Secretariat by 21 February 2007.
- (c) The Candidate, Proposer and Secunder must be Ordinary Members of RIMAS or the Accredited Representative of Ordinary Corporate Members of RIMAS.
- (d) All Ordinary, Associate and Accredited Representatives of Corporate Members shall be entitled to attend the Annual General Meeting.
- (e) Only Ordinary and Accredited Representatives of Corporate Members who are Ordinary Member shall be eligible to stand for election to the Governing Council.
- (f) Each candidate shall confirm his/her willingness and commitment to stand for election by signing the Nomination Form.
- (g) There shall be no more than two representatives from each organisation in the Governing Council.
- (h) Members who are in arrears of subscriptions shall not be entitled to nominate, attend or vote at any general meeting.
- (i) Student Members may attend the AGM but they may not take part in the proceedings of the AGM.

Proxy Form

I/We _____ (Member's Name)
hereby appoint the following person to vote on my behalf and if necessary to demand a poll
at the 19th Annual General Meeting and at any adjournment thereof:

Signature of Member

Date

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Nomination Form

In connection with the 19th Annual General Meeting of the association, I/we hereby nominate the following Ordinary Members of RIMAS to the Governing council as follows:

<i>Post nominated for</i>	Name of candidate	Signature of candidate
President		
1 st Vice President		
2 nd Vice President		
Honorary Secretary		
Honorary Treasurer		
Committee Member		
Committee Member		
Committee Member		
Committee Member		
Committee Member		
Committee Member		
Committee Member		

Proposer's Name and signature _____

Seconder's Name and signature _____

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Registration Form

Please complete the registration form below if you wish to attend the AGM and return it to the Honorary Secretary by 21 February 2007.

Dinner will be provided after the meeting. Only those who have submitted the registration form will be served dinner.

To: Honorary Secretary, RIMAS
c/o 93 Toa Payoh Central #05-01
Toa Payoh Central Community Building
Singapore 319194

Fax : 6252 4533 or Email : spcspc@singnet.com.sg

* I will be attending the AGM only
 the AGM and dinner

Name and Signature

Date

* Please tick the appropriate boxes.